

MINUTES OF THE HUTCHINS LAKE IMPROVEMENT ASSOCIATION

Regular Quarterly Board of Directors Meeting
Held: April 28, 2016, 6:30 p.m. at Fennville Public Schools

Call to Order

Loren Barnes called the meeting HLIA (“Association”) Board to order at 6:31 p.m.

Taking of Roll

Secretary Randy Vogelzang called the roll of Board members

John Lindahl	1	Anne Irwin	VP
Jill O’Connor	2	Loren Barnes	Pres
Vikki Barnes	3	Randy Vogelzang	Sect
Maureen Sytsma	3B	Scott Clark	7
John Lerg	4	John Burmeister	8
Jim Baird	5	Denise Grimaldi	9A - Treas
Todd Moore	6A	Janice’ Rowland	9B
Martha Kautz	6B	Gary Holton	10

Board Members Present: John Burmeister, Loren Barnes, Vikki Barnes, Jim Baird, Scott Clark, Gary Holton, Anne Irwin, Janice Rowland, Denise Grimaldi, John Lindahl, John Lerg, and Randy Vogelzang.

Board Members Absent: Martha Kautz, Jill O’Connor, Todd Moore and Maureen Sytsma.

Additions to Agenda

John Lindahl asked to have the agenda out at least a week before the Board meeting and the minutes out about two weeks after the meeting instead of a month before the meeting as it was this time. Loren Barnes distributed the Agenda for the meeting. There were no objections to the Agenda.

Consent Agenda

1. Approval of Agenda
2. Minutes from last Meeting and Approval (filed)
3. Treasurer’s Report (filed) Denise orally reported 88 people wanted the Riparian magazine. She also highlighted the work on the IRS Form 990 reporting and attorney fees of \$1,000 due to Association leaders several years ago not filing the “postcard” 990 return with the IRS causing the tax exempt status of the Association to be revoked. She also highlighted that there are 115 paid members of the Association and 1 associate member.

4. Summary of Bills

Approval of Agenda

Randy Vogelzang moved to approve the Consent Agenda. Second. Approved (12-0)

Correspondence

Randy Vogelzang reported he received no new correspondence since the last meeting.

Committee Reports

CLMP - John Lindahl reported he spent time with Loren on the lake but they made no readings.

Chamber of Commerce –Loren has been assigned to this committee. No Report.

Membership – Denise Grimaldi / Anne Irwin: Denise and Anne reiterated the member count (See Consent Agenda Section).

Public Relations – Jim Baird reported that the Poker Run is the next social activity. He discussed some of the needs and help that is required. He discussed announcements and reviewed the gifts for the event. There have been many nice donations that he was able to obtain. He discussed that there should be communication to the members explaining the entrance and location for the event as well as the date: May 28, starting at 7:30 pm. Vicki Barnes will coordinate and send out the communication and advertising for the Poker Run and area board members will drop off the communication flier in their areas. Jim will ask Bill Busscher for a Port-a-Pot that can be used for the event. Board members are not eligible for any prizes.

Directory – No Report

Discovery Camp – John Lindahl discussed the need for a location to hold the event and does not have anything tied down. He will keep working on it. He was reluctant to ask the Cranes. He will report at the next meeting and keep working on it. Loren Barnes said the camp could be held at his house if no one else could do it, but someone would still need to run the program.

Newsletter – Anne Irwin. Anne sent out a draft of the newsletter to the Board members for review and asked for input by May 13. There was a discussion on sending out the newsletter by email and regular U.S. mail and also posting it on the web site.

Lake Board – John Burmeister. John reported that the next Lake Board meeting is May 10 at the Clyde Township Hall at 6:30 pm. Randy Vogelzang agreed to connect with Tony Groves to make sure he did not need anything from the HLIA as he worked on the budget for the assessment. John Lerg reported that he has provided Kaiser the budget information from his work for the HLIA on weed control. John Burmeister will forward the notice of the meeting to Association board members.

Area Directors Report/ Remarks

Gary Holton: Gary reported that the tree is out of the channel.

DRAFT - SUBJECT TO BOARD APPROVAL

Scott Clark: Scott reported that someone was running a jet ski through the swans on the lake. Loren Barnes will check into it.

Unfinished Business

-Bids for Buoy Contract- Loren Barnes explained that the RFP would be issued later in the year but the Association did receive a bid and in order to get the buoys in the water we should approve the bid. John Lerg moved that the board approve the bid from Two Men and A Boat, which is John Lindahl's business. Second. Approved (11-0, John Lindahl abstaining)

*-Lake Board and Assessment-*The Lake Board will be meeting in May and to the extent the Association Board met with Tony Groves last month, there is nothing required of the Association Board at this time.

-Lost Tax Exemption and IRS 501(c)(3) status: Vicki Barnes reported on the progress in renewing the tax exempt status for the Association with the IRS. The Board concurred that the tax exemption should be retroactively renewed for tax years 2012, 2013 and 2014. If not, the Association would be required to report income on a delinquent tax return and pay taxes, interest and penalties. Once the tax exempt status was renewed the Association would be able to file the 990 postcard filings, a relatively short and simple filing. May 15 is the date for filing the 990 this year.

MOTION: Scott Clark moved that the Association renew its tax exempt status and use the law firm and CPA tax accountant the Vick Barnes has contacted and get this mistake fixed. Second. Approved (12-0).

-Post Office Box – John Burmeister suggested that the Association obtain a Post Office box so that in the future the Association mail from the IRS and other entities go to PO Box and not be lost by having the Association mailing address be the same as a Board member when Board members change over the years. Second. Approved (12-0).

New Business

-Election and Annual Meeting- Board noted that proxy votes must be to Jim Baird before the meeting. Any agenda items must be to Loren before the meeting.

-Nomination Committee: Positions for the election are President and Secretary.

-Directors appointment – Loren Barnes appointed directors for a second two-year term.

Public Comment

No comments.

DRAFT - SUBJECT TO BOARD APPROVAL

Comments from the Board

-Vicki Barnes raised the issue of whether the dues period is a calendar year or starts during the year as a fiscal year (12 calendar months starting in a month other than January). This will be carried over to the annual meeting.

-Gary Holton raised the issue of reviewing eligible members. This also can be raised at the annual meeting if necessary.

-Next Meeting – June 25, 2016

Adjournment.

Move to adjourn by Randy Vogelzang. Second. Approved (12-0) 8:34 pm

Submitted by Randy Vogelzang
Secretary, Hutchins Lake Improvement Association